

COMMUNICATION SKILLS INGREDIENTS FOR EFFECTIVE DELIVERY IN TEACHER EDUCATION

¹Anyanwu C.C., ²Ajao J.O., ³Olawuyi, O.T & ⁴Jaylone, Y.

Department of Business Education, Federal College of Education, Yola, Adamawa State
Department of Business Education, College of Education, Hong, Adamawa State
E-mail: achinwecharity@gmail.com, ajaotunji4u@gmail.com, jayloneyohana@gmail.com

ABSTRACT

Effective communication involves ability to listen and understanding others opinion in such a way to pass across the main ideas or point to recipient. Communication skills entail means of passing information from one person to another. Effective curriculum delivery in teacher education is a process of shaping the school planned program in a way to meet current needs of learners in order to fit in the society, while teacher education is a kind of training rendered to teacher and teacher trainer to make them a quality teacher. This paper examines communication skills; curriculum, teacher education and propose the following recommendations, the teacher should endeavor to understand current communication skills that can help them to have good service delivery, teachers should know how to applied the communication skills and encourage their students to inculcate the spirit of enquiry and creative, teachers should be able to blend the communication skills in such a way that it will enhance their profession as crate enthusiasm environment, and institutions that run teacher education should monitored by the teacher education agencies to ensure adequate compliance with the rules and regulations of the program

Keywords: *Communication, Communication Skill, Curriculum, Teacher Education*

INTRODUCTION

Deep understanding of communication skills will enhance teacher and teacher trainee to know different strategies of communication and how to utilize each of these strategies to compliment effective curriculum delivery in teacher education. Communication skills entail means of passing information from one person (teacher) to another (learner) or students. Curriculum includes planned program targeting of shaping behavior of learners both within and outside the school environment. Teacher is someone who impacts certain ideas, skills and knowledge to another person (learner) in order to contribute his/her development in life. National policy on Education (2004) sees education as an aspect of society value which is geared towards self-realization, better human relations, individual and national efficiently effective citizenship, national consciousness, national unity as well as towards social, cultural, economic, political, scientific and technological progress. This means teacher education is a kind of training rendered to teachers and teacher trainees to make them qualify or professional teacher.

Concept of Communication, Communication Skills, Curriculum, and Teacher Education

Communication is a process of transmission of information from one person to another person or to a group of people. Elendu (2000) explained that communication is an act of inducing other to interpret an idea in the manner intended by the speaker or writer. Lawal (2001) as in Ajala(2012) also defined communication as the process by which information, news ,ideas, face and feelings are share to people for the purpose of bringing them to a common understanding. With these definitions, communication skills are a strategy or method of sending information from one person (sender) to another person's (receiver). It includes verbal, non-verbal, and Para verbal means of passing information. Effective communication involves ability to listen and understand

others opinion and ability to pass across the main ideas. Freddie (2016) said teachers must be skilled at listening to their students as well as explaining things clearly.

Communication skills are the transformation of a message that involves the shared understanding between the context in which the communication takes place (Sanders and Mills (1999) as in Snn Bee Bee (2012). Edward (2009) said communication skills include not reading, writing, listening alone, but including speaking. Sng(2012) explained that effective communication skills are really important to teachers in their delivery of pedagogy, classroom management and interaction with the class. Freddle(2016) opined that teachers that acquire skills in listening, speaking, reading and writing will excel because they will be able to transmit knowledge, skills and values at the same time they communicate their caring for the students entrusted to their care. More so, they motivate students to learn. He suggested that teachers must be able to express themselves both verbally and in writing in order to report student progress to parents.

Terner and Terner(1975) as in Suleiman (2010) opined that curriculum is a planned and guided learning experiences and intended learning outcomes formulated through the systematic reconstruction of knowledge and experience under the auspices of the school, for the learners continuous and willful growth in personal and social competence. Sylvester (2010) said curriculum covers everything that happens in the school environment. UNESCO (2016) viewed curriculum as a systematic and intended packaging of competencies (i.e. knowledge, skills and attitudes that are underpinned by values) that learners should acquire through organized learning experiences both in formal and non-formal settings. Bilbao, Lucido, Iringan, and Javier (2008) said curriculum is total learning experiences of individuals not only in school, but in society as well. It means curriculum includes all

learning activities that takes place within or outside the learning (school) environment. Effective curriculum is a process of shaping the school planned program in a way of meeting current needs of learners in order to fit into the society. Omole (2007) opined that effective curriculum is one that is dynamic and sensitive to citizen's requirement to effectively participate in development.

Teacher education is a program made to produce competent and professional teachers who will be able to impart right attitude, skills, and knowledge to learners (student) in an effective and efficient manner. Hauwa (2010) opined that teacher education is designed to produce of highly motivated, sensitive, conscientious and successful classroom teacher who will handle students effectively professionally for better educational achievement. Halima (2010) also said teacher education is the training given to teachers and teacher's trainee to enable them practice the teaching profession effectively and efficiently. Nakpodia and James (2011) explained teacher education as the process which nurtures prospective teachers and updates qualified teachers' knowledge and skills in the form of continuous professional development.

Objectives of Teacher Education in Nigeria

National policy on education (2014) stated the following goals of teachers' education as follows;

- a. Produce highly motivated conscientious and efficient classroom teachers for all levels of our educational system
- b. Encourage further the spirit of enquiry and creativity in teachers
- c. Help teachers fit into social life of the communities and society at large and enhance their commitment to national goals
- d. Provide teachers with the intellectual and professional background adequate for their assignment and make them adaptable to changing situations

- e. Enhance teachers commitment to the teaching profession

Communication Skills

In order to produce highly motivated, consciousness, and efficient classroom teachers for all levels in our education system, knowledge of communication skills is essential. It is essential because the society needs is changing every day and teacher needs to follow the trend. Communication skills that can be tailor towards meeting learner's needs through effective curriculum delivery includes;

- ❖ Oral communication
- ❖ Written communication
- ❖ Body movement
- ❖ Visual form

Oral communication is a way of passing information from one person to another without putting it in writing. It involves face to face discussion, telephone, radio, or television. Oral communication can be used during seminars, workshops or conference with the use of public address system or loud speaker. Oral communication can enhance curriculum through its advantages. Edward (2009) explained that there's nothing more powerful and effective in the hierarchy of human communication than face to face verbal communication. It also involves listening ability which involves power to receive information and ability to interpret it in a comprehensive manner. The absent of ability to listening may jeopardize the content of the instruction/communication process. Listening skills assist the teacher trainer/trainee to observe inconsistency in a communication process. Kasia(2013) said verbal or oral communication uses spoken words to communicate a message. Osuala (1984) identified the following advantages of oral communication

- I. It allows further elaboration in the communication process
- II. It is easier and quicker to get across the recipients
- III. It elicits immediate response and feedback
- IV. It involves undisturbed information
- V. It involves face to face contact
- VI. Its help to foster better relationship between teachers and students

Written form of communication: This is a means of passing information from one person to another by putting it into writing. It involves emails, books, magazine or internet. It can also be done in form of hand book and textbooks. This form of communication skills can also contribute to curriculum delivery due to its advantages. Ajala (2012) listed the following advantages.

- I. It can be referred to from time to time for use
- II. It provides permanent record for both its sender and receiver. i.e. teacher and student
- III. Important information and guidelines are better expressed
- IV. It is precise in nature

Body means of communication: This is a process whereby the senders use one's body to send message to the receiver. Ajala (2012) refers to it as psychological communication. An example of body means of communication includes use of posture, physiological changes, facial expression and body movement.. This communication skill is very essential in special education to meet the need of special people in the society. Dellet (2000) said body languages help the teachers to know when their students are bored or confused. Reading ability is also relevant in order to having a meaning to some signs or symbols demonstrated by the learner.

Visual means of communication: This includes the use of pictures, charts and diagram. This item is helpful in tertiary institution. This will assist the pupil's/students to retention memory, the effective application of these communication skills will improve standard of education and enhance productive suitable students.

Benefits of Communication Skills

- Communication skills involved listening as well as speaking. Teachers who listen very well to the students questions , complaints, or parents observation are better equipped to meet individual needs and have the opportunity to amend his/her lessons when the situation warrant it. Freddle (2016) said teachers who listen attentively to the students' questions and complaints are better equipped to meet individual needs and adjust lessons where necessary.
- Teacher that possesses good communication skills will communicate frequently will parent through reporting goods or weakness of the students to their parent in a manner that will not create enmity between the parties. Freedle believed that teachers need to explain the strength and weaknesses of their students so that parents will understand the message and be receptive rather than defensive
- It also assists the teacher or student to understand the body language of either the teacher or students. Kasia(2013) said nonverbal communication set the tone of a conversation.
- It assist the teachers to present the lesson in a clarity way and avoid ambiguity so that student will have deep knowledge of the lesson. If it involves printing materials, it will guide the teacher to avoid costly mistake.
- It serves as a guide for breakdown of curriculum from complex to simple form. This will assist the teacher in presenting his/her lesson in a comprehensive ways.

- It helps teacher trainee and trainer to develop communication techniques that will put students of different abilities into consideration.
- It makes lesson to be interesting which enhance effective learning among the students. Monika (2013) said it is a teacher's role to create enthusiasm and interest in the minds of the students towards a subject. It is also a teacher's role to remove any fear and inhibitions that a student may have towards a subject.

CONCLUSION

The level of understanding of communication skills by teacher and teacher trainee will help in producing responsible students. More so, applications of these communication skills in correct manner will reduce examination malpractice and make teacher products to be productive and be creative in thinking. Understanding of the skills will also assist the teachers in curriculum implantation at all levels. Calvin (2006) explained there is relationship between the ability of an individual to effectively communicate their thought or idea and the success that individual will meet in the classroom as an instructor. He continued by saying that if teachers can communicate effectively, there is like hood of success than a teacher who cannot communicate effectively.

RECOMMENDATION

- Teachers should endeavor to understand current communication skill that can help them to have good service delivery which can also translate to the production of students that fit in to social life of the society.
- Teachers should know how to applied the communication skills and encourage their students to inculcate the spirit of enquiry and creative.

- Teachers should be able to blend the communication skills in such a way that it will enhance their profession and create enthusiasm environment. They should be able to remove fear that can hamper interest from students to learn a particular subject
- Institutions that run teacher education should be monitored by the teacher education agencies to ensure adequate compliance with the rules and regulations of the program. Such agencies like National Council for Colleges of Education, Ministry of education both at Federal and state level, National Education Research and Curriculum Development
- Teacher education agencies should provide avenue for professional development of the teachers in order to meet up the current challenges through workshop, seminars and conferences
- Adequate fund should be made available for teacher education institutions in order to obtain current communication gadgets by the Federal Government of Nigeria of Tertiary Education Trust Fund (TETFUND). Such fund should be used wisely by the authorities of such institutions.
- Non-government organization should complement government agencies in assisting teacher's education institution to meet up with the environment changes through donations of cash and other valuable materials.
- Available communication facilities in teacher education should be properly used.
- Regular seminar and conferences should be organized for teachers and students on related topics

REFERENCE

- Ajala, A.A (2012) Concepts of Management Information system and Communication Technology: Azmus Printing and Publication Company
- Bilbao, P.P, Lucido, P.I, Iringan, T.C and Javier, R.B (2008) Curriculum Development, Phillipines: Loriman publishing
- Detlet, R. Prozesky (2000) Communication and Effective Teaching Community Eye Health Journal
- Edward Willczynski (2009) Teaching Basic Communication Skills. www.seenmagazine.us
- Elendu, O.E.(2000) Office Practice for Colleges. 3rd Edition and Enlarged published by MAC – Elendu & Co. Nigeria, 105, Hospital Road, Aba, Abia State, Nigeria
- Freddle, Silver (2016) Why is it important for teachers to have good communication skills? Heart newspaper LLC, Houston
- Halima, S.A (2010) Teacher Education and Teaching Profession in Nigeria at 50: Problems and Prospects. *Farfaru Journal of Multidisciplinary studies, special Conference (5)*
- Hauwa, S.L (2001) Teacher Education and Professional Growth of the 21st Century Nigeria Teacher. A Paper Presented at Federal College of Education, Katsina
- Kasia Mikolak (2015) Types of Communication, Verbal, Nonverbal and Written, Udemy. Inc, Bult on the Genesis Framework

- Kelvin J.L (2006) Effective Teacher Communication Skills and Teacher Quality, Dissertation Presented for Degree of Philosophy of the school of the Ohio State University
- Lawal, A.S.S and Lawal, A (2010) The Role of Education in Nation Building. *Farfaru Journal of Multidisciplinary Studies, Special Conference (5)*
- Lawal, I.O.B (2001) Office Management and Administration. Concepts and Principles for Universities and Colleges; Oyo Durbar Kay Blessing Ventures
- Monika Srivastava (2013) Effective Communication skills: Need and importance for teachers
<https://www.scribd.com./doc/62753783>
- National Policy on Education (2004) Federal Republic of Nigeria, Lagos
- Nakpodia E.D and James U (2011) Teacher Education in Nigeria: Challenges to Educational Administrators in the 21st century
Medwell mg journals Scientific Research Publishing Company volume 6(5)
- Omole, P.O.K (2007) Designing Effective Curriculum for Enhance Skill Acquisition and Job Placements, *Nigerian Journal of Curriculum Studies 14(2)*
- Osuala, E.C (1984) Office Management in Nigeria, Aba, Imo State, *Standard Press Limited*
- Sng Bee Bee, China (2012) The Impact of Teachers Communication Skills on Teaching: Reflections of Pre-Service Teachers on Their Communication Strengths and Weakness

Anyanwu C.C. et al.,

Suleiman, S.M (2010) Problems and Prospects of Science Curriculum Contents Delivery in Nigeria at 50. *Farfaru Journal of Multidisciplinary studies, Special Conference (3)*

Sylvester, V.U (2010) A focus on Biology Curriculum Delivery in Sokoto State Problems and Prospects in Nigeria at 50. *Farfaru Journal of Multidisciplinary Studies – Special Conference (3)*

Terner, D. and Terner L (1975) Curriculum Development Theory in Practice New York, *Macmillan Publishing Company*

UNESCO (2016) Strengthen Education System Quality. <http://www.unesco.org/new/en/edu> Retrieved on 19/3/2016

Well, A (1986) Higher Education: The Lesson of Experience, Longman, London

Reference to this paper should be made as follows: Anyanwu C.C. et al., (2018) Communication Skills Ingredients for Effective Delivery in Teacher Education. *J. of Education and Leadership Development Vol. 10, No. 1, Pp. 1-12*
